



**MVP TRAINING SOLUTIONS, LLC
DATA PROTECTION AND PRIVACY POLICY**

Policy brief & purpose

MVP Training Solutions, LLC's Company Data Protection and Privacy Policy refers to our commitment to treat information of employees, customers, stakeholders and other interested parties with the utmost care and confidentiality. This policy only applies and solely to the information collected or stored by our company's website. With this policy, we ensure that we gather, store and handle data fairly, transparently and with respect towards individual rights.

Scope

This policy refers to all parties (employees, job candidates, customers, suppliers etc.) who provide any amount of information to us.

Who is covered under the Data Protection Policy?

Employees of our company and its subsidiaries must follow this policy. Contractors, consultants, partners, and any other external entity are also covered. Generally, our policy refers to anyone we collaborate with or acts on our behalf and may need occasional access to data.

Policy elements

As part of our operations, we need to obtain and process information. This information includes any offline or online data that makes a person identifiable such as names, addresses, usernames and passwords, digital footprints, photographs, and financial data etc.

Our company collects this information in a transparent way and only with the full cooperation and knowledge of interested parties. Once this information is available to us, the following rules apply.

Our data will be:

- Accurate and kept up to date
- Collected fairly and for lawful purposes only
- Processed by the company within its legal and moral boundaries
- Protected against any unauthorized or illegal access by internal or external parties

Our data will not be:

- Communicated informally
- Stored for more than a specified amount of time
- Transferred to organizations, states or countries that do not have adequate data protection policies
- Distributed to any party other than the ones agreed upon by the data's owner (exempting legitimate requests from law enforcement authorities)

In addition to ways of handling the data the company has direct obligations towards people to whom the data belongs. Specifically, we must:

- Let people know which of their data is collected
- Inform people about how we'll process their data
- Inform people about who has access to their information
- Have provisions in cases of lost, corrupted, or compromised data
- Allow people to request that we modify, erase, reduce or correct data contained in our databases

Acceptance of Terms

If using this website, you are hereby accepting the terms and conditions as captured throughout this Privacy Policy. If you do not accept these terms and conditions as highlights, it is strongly recommended that you refrain from any further use of our website. Should any visitor choose to continue using our website means that they agree and accept the provisions as contained throughout this agreement.

Personal Information Collected

We collect the following information from our users:

- Name
- Mailing Address
- Phone Number
- Email Address
- Age
- Payment/Billing Information
- Billing Address

Collecting Sensitive Personal Information

Our website does not collect the following information:

- Social Security Numbers
- Driver's License Numbers
- Race
- Ethnicity
- Religion
- Health Metrics

- Political Associations, or
- Details of criminal history

Automatically Collected Information

Our website does not automatically collect data such as:

- IP Address
- Location
- Browser
- Browser Language
- Operating System
- Device Identifiers, or
- Cookies

Note: Although our website may use cookies to enhance the functionality of the site, it is strongly recommended if the user does not want this feature to “disable” cookies in their browser even if it limits their ability to access all the information contained on our site.

How we Use the Information Collected

Information collected on our website is used to enhance the user’s experience and provide the necessary access to programs and services offered by this company.

We collect this information to:

- Create and maintain our customer accounts
- Complete our necessary transactions
- Ship our customer’s product or download materials
- Fulfill our customer’s service requests
- Communication our sales and promotions
- Contact our customers for updates to our policies
- Make our products and services more convenient
- Provide targeted advertisement regarding our products or services
- Evaluating analytics to better understand how we can improve our customer engagement

Children under the Age of 18

The MVP Training Solutions, LLC website is not directed to and will not knowingly collect the personal identifiable information of minors under the age of 18. It at any point it has been determined that our site has inadvertently obtained information on anyone under the age of 18, our company will take all necessary steps to isolate and delete the information from the database.

Unsubscribe or Opt-Out

The MVP Training Solutions, LLC website will provide all visitors of the site the option to unsubscribe or opt-out or discontinue receiving communication from us via email. If a visitor chose to discontinue receiving information from our company, they must send an email to the myprtrainingsolutions.com. For visitors to unsubscribe from any of the third-party websites affiliated with this company, they must go to that company's website to unsubscribe or out-out. MVP Training Solutions, LLC will work tirelessly to adhere to this policy regarding the personal data that has been collected previously.

Links to Other Websites

The MVP Training Solutions, LLC website will contain links of our affiliated and other websites. We do not claim nor accept any responsibility for any privacy policies, and/or procedures of websites we do not own. Therefore, it is strongly recommended that all visitors leaving our website and read the privacy statements/policies of every website that collects their personal information.

Actions

To exercise data protection, we're committed to:

- Restrict and monitor access to sensitive data
- Develop transparent data collection procedures
- Train employees in online privacy and security measures
- Build secure networks to protect online data from cyberattacks
- Establish clear procedures for reporting privacy breaches or data misuse
- Include contract clauses or communicate statements on how we handle data
- Establish data protection practices (document shredding, secure locks, data encryption, frequent backups, access authorization etc.)

Disciplinary Consequences

All principles described in this policy must be strictly followed. A breach of data protection guidelines will invoke disciplinary and possibly legal action.